

COUNTY OF OTSEGO TREASURER'S OFFICE

COOPERSTOWN, NEW YORK 13326

197 MAIN STREET – PO BOX 265

CERTIFICATE OF REGISTRATION APPLICATION FOR CERTIFICATE OF AUTHORITY TO COLLECT OCCUPANCY TAX

PLEASE ANSWER ALL QUESTIONS (Print or Type)

1. OWNER'S NAME: _____
2. BUSINESS NAME: _____
3. MAILING ADDRESS: _____
Street or PO Box _____ City, State _____ Zip _____
4. LOCATION OF BUSINESS: _____
Street _____ City, State _____ Zip _____
5. TOWNSHIP / CITY _____ PROPERTY TAX MAP NO. _____
6. TELEPHONE NO. _____ TAX ID# OR SOCIAL SECURITY # _____
7. TYPE OF ESTABLISHMENT: Cottage Bungalow Trailer House: Single Multifamily
Hotel Motel Bed & Breakfast Apartment No. of Rooms:
OTHER: (Describe): _____
8. NUMBER OF RENTAL ROOMS: NUMBER OF OCCUPANTS:
TYPE OF WATER: (circle one) WELL MUNICIPAL TYPE OF SEWER: (circle one) PRIVATE MUNICIPAL
9. TYPE OF OWNERSHIP: (circle one) Individual Partnership Corporation
10. LIST BELOW THE NAMES(S) AND ADDRESS (ES) OF OWNER(S) (Individual, Partners or Principal Officers if Corporation)

ABSENTEE LANDLORD'S AGENT: (If Applicable)

Name: _____ Address: _____ Phone: _____

11. PERIOD OF BUSINESS OPERATION PER YEAR: Year-Round Seasonal
If Seasonal, list months of year business is active: _____
PROPERTY WILL BE RENTED (check as many as apply): DAILY WEEKLY BI-WEEKLY MONTHLY YRLY
12. DATE BUSINESS COMMENCED IN OTSEGO COUNTY: _____
13. IF BUSINESS ACQUIRED FROM A PREVIOUS OWNER, PLEASE LIST NAME UNDER WHICH IT WAS OPERATED:

PREVIOUS CERTIFICATE OF AUTHORITY NUMBER, IF KNOWN: _____

I hereby certify that the statements made herein have been examined by me, and are, to the best of my knowledge and belief, true and complete.

DATE: _____, 20____ SIGNATURE: _____

TITLE: _____

As per Local Law No 5 of 1989 of the County of Otsego, within three (3) days after commencement of business, every operator shall file with the County Treasurer a Certificate of Registration in a form prescribed by her. The Treasurer shall promptly thereafter issue without charge to each hotel operator a Certificate of Authority empowering such operator to collect the tax from occupants. Such certificates shall be non-assignable and nontransferable and shall be surrendered immediately to the County Treasurer upon the cessation of business, or upon its sale or transfer, any hotel operator willfully failing to file a registration certificate of Authority shall be liable to the penalties provided by law.