



COUNTY OFFICE BUILDING • 197 MAIN STREET • COOPERSTOWN, NEW YORK 13326

PLANNING DEPARTMENT

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Letter of Intent

Otsego County 2018 Shared Services Plan

I hereby give assurance to the County of Otsego that the undersigned supports the Shared Services Plan and intends for the municipality or qualifying district/agency to participate in the identified project(s) in the 2019 Calendar Year.

This Letter of Intent is not legally binding. Memoranda of Agreement between Otsego County and municipalities will be developed before project implementation.

Only initial next to the project(s) your municipality wishes to participate in.

<u>Projects:</u>	<u>Initial:</u>
1. Otsego County Highway Asset Management Program	_____
2. Municipal Accounting Software Distribution	_____
3. County/Municipal Email Share	_____
4. Public Safety Records Management Software	_____
5. Otsego County Stream Management Program	_____
6. Otsego County Hydroseeding Program	_____

Note: This form only includes county/municipal projects. Local municipal projects need to be established and discussed between the participants.

Municipality/District/Agency: _____

Chief Elected Official (Print Name): _____

Signature: _____

Date: _____

This form needs to be returned to the Otsego County Planning Dept. by August 31 to participate. Find mailing address in letterhead, or email to: scrivenere@otsegocounty.com