

Committee Meeting

September 17, 2013 - 3:30PM

Otsego County Health Facilities Board

Attending:

Kay Stuligross

William Dornburgh

Don Lindberg

Richard Eastman

Carol Kirkey

Don Pollock

Kim Muller

Kathleen Clark

Others:

Wendy Harrington, Acting Secretary

Jean Pysnik, advisory committee member

Don Pryor on speakerphone

Motion to go into executive session Lindberg/Eastman. Passed.

Committee went into Executive Session at 3:30.

Committee went back into regular session at 3:40.

Today we are discussing the proposed weights for each criterion.

Each member will go through each proposal. A consensus of importance of variables will make this process more objective.

Finance

#1 Sale Price and Terms of Purchase – 7

#2 Financial Strength – 8

#3 Purchase of Otsego Manor, LTHHCP, or both - Eliminate

#4 Evidence of high facility maintenance standards – 8

#5 For profit or not-for-profit – 2

Quality of Care History

#6 Evidence of experience owning and operating SNF – eliminate

#7 Evidence of experience providing home health care - Eliminate

- #8 Evidence of **experience** (word change) of providing quality skilled nursing care – 8
- #9 Evidence of **experience** (word change) of providing quality home health care – 8
- #10 Evidence of offering social model care – 5
- #11 Evidence of offering dementia care – 7
- #12 Evidence of offering short-term rehab services – 6

Transition Plan

- #13 Quality and feasibility of proposed plan for transition of ownership – 6
- #14 Care for current residents – 8
- #15 Employee relations - Eliminate
- #16 Past experience in purchasing other facilities - (this will consider social issues, not financial) - 5

Future Plans

- #17 Proposed admission/acceptance policies – 6
- #18 Proposed use of the facility (retention and/or expansion) - 6
- #19 Potential expansion of services - Eliminate
- #20 Staffing plan and how they will attract and maintain future employees – 6

Other Considerations

- #21 Local/regional locations and experience – 4
- #22 Statewide/national experience - Eliminate

Proposals are due September 27, and Kay will send them out to the committee on that day. Don will do an initial review and send out a written report on each proposal by October 15. The committee will meet again on Tuesday, October 29 at 3:00 at the Manor to start reviewing proposals.

Don will include ratings and a narrative for each proposal, along with a section on each for remaining questions or unresolved issues.

We do not have a minimum bid. Re-submitted bids will be discussed and decided by this committee as the need arises. There was discussion about accepting a proposal from someone who did not submit a letter of intent, but no consensus was reached.

Adjourned at 5:00

Submitted by Wendy Harrington